

PERSONAL DATA FOR LETTER OF RECOMMENDATION

(Please give this to your teacher 2 weeks before the date it is needed.)

Student Name _____

Date submitted to teacher _____ Date needed _____

Scholarship being sought _____

Scholarship Committee Name, if any _____

To whom should letter be addressed _____

Address _____

(Street) (City) (State) (Zip)
G.P.A. _____ Rank in class _____ of _____ students

College or University you plan to attend _____

College Major _____

Participation & Offices held in school organizations, etc.

1. _____
2. _____
3. _____
4. _____
5. _____

Participation in Community Organizations and Community Services

1. _____
2. _____

Special Honors

1. _____
2. _____

Special Interests

Work Experience

Other information you would like included in your letter
